Report to Overview & Scrutiny Committee

Date of meeting: 10 November 2014

**Subject: Overview and Scrutiny Work Programme –
Six Monthly Review**

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Committee Secretary: A Hendry (ext 4246)

Recommendations:

That the current work programme be reviewed in accordance with rule 9.3 of the Overview and Scrutiny Rules having regard to:

     (a)   the resourcing and scope of the programme; and

     (b)   the reserve programme and new proposals from members.

1.   (Director of Governance). The Overview and Scrutiny Procedural rules state that 'The Overview and Scrutiny Work Programme shall be of six – months duration and be reviewed at or before the expiration of that six month period'.

2.   The current work programme is attached. A review of this plan is therefore now due.

Task and Finish Panels

3.   Two Task and Finish Panels were established this year, they were the Scrutiny Panel Review Task and Finish Panel and a Grant Aid Task and Finish Panel. The Scrutiny Review T&F Panel is up and running and has held several meetings so far. However, at the time of writing this report the Grant Aid T&F Panel had not met as they were still looking for members to make up the Panel.

Scrutiny Standing Panels

4.   No new Standing Panels were created this year.

Reserve List.

5.   A reserve list of scrutiny topics is required to ensure that the work flow of OSC is continuous. OSC will 'pull out' items from the list and allocate them accordingly once space becomes available in the work plan following the completion of existing reviews.

6.   To date a PICK form asking that the causes and problems of air pollution be considered has been added to the work programme of the Safer Cleaner Greener Scrutiny Panel.

7.   Councillors and now members of the public can put forward any suggestions for consideration for inclusion in the reserve list. Existing review items will be dealt with first, and

then time will be allocated to the items contained in the reserve work plan.

7.   Members need to bear in mind that new projects can be added but only if there is capacity among Panels and/or officers to undertake them.